

# WEST LAVINGTON PARISH COUNCIL

PARISH COUNCIL MEETING 4 NOVEMBER 2010, 7.30PM

AT 3 CONOPS, STIBB HILL, WEST LAVINGTON

## MINUTES

ACTION

**Present:** Councillors: Mr M Wadman (Chairman); Mrs J Collins; Mrs E Evans; Mrs J Ford; Miss B Green; Mr T Jones; Mr M Page.

**Apologies:** Councillors: Mrs M Diccox; Mr K Dyer; Mrs P Watts; Mr R. Gamble [WC].

The Chairman explained the late change of venue, caused by the non-availability of the Village Hall.

**Also present:** Mr P Baxter (Clerk)

### 10/11/094 Declarations of interest

There were none.

### 10/11/095 Minutes of the last meeting of the Council

Members **agreed** the Minutes, and they were signed by the Chairman.

### 10/11/096 Matters arising from those Minutes

The Clerk reported receipt this day of a report from the Area Board Manager on the data collected for Speedwatch. Members asked the Clerk to enquire whether triggered flashing signs could be provided, rather than seek and train camera volunteers.

The Chairman advised members of an approach received from both Cheverall Magna Parish Council (Gt Cheverall) and a Mr Dark, concerning speeding on the Cheverall Road. Members **agreed** that the Clerk should write to Wiltshire Council in support of a reduction in the speed limit on this road to 40mph.

PB

PB

### 10/11/097 Wiltshire Councillor's report

In the absence of the Councillor, the Chairman read out a prepared statement received, attached to these Minutes.

### 10/11/098 Wiltshire Police report

In the absence of a police representative, no report made.

### 10/11/099 Risk Management Committee

The Minutes and Policy recommendations of the Risk Management Committee, together with the prepared Risk Register, were **accepted** by the Council.

### 10/11/100 Report of the Footpaths Working Group

FP15 – the main gate has now been padlocked;

Junction of FP14/15 – the kissing gate has been removed with rot damage evident. Cllr Ford will notify the Byways Officer;

FP12 – Work by volunteers has cleared this footpath, for which the Chairman offered his thanks;

FP9 – Work is required to cut back growth. The Chairman will seek volunteers for a working party in due course;

Junction FP28/14 – Re-dressing of steps with stone scalplings is required.

Members approved expenditure for scalplings to be acquired, and laid by volunteers. The Chairman to seek volunteers in due course;

FP41 – Cllr Ford will ask the Byways Officer to examine the sight lines as it emerges onto a roadway.

JF

MW

MW

JF

### 10/11/101 Budget and precept 2011/12

Members considered a draft budget prepared by the Responsible Financial Officer (RFO), with revised budget lines reflecting changes to patterns of expenditure, and a new allocation for Training. Members noted the forthcoming joint parish councils meeting with Market Lavington and Easterton parishes to consider the question of supporting the West Lavington Youth Club. Proposed by Mr Jones, and seconded by Mr Page, and **agreed** by all to raise the precept by an amount sufficient to award a grant to the Youth Club and other village organisations, the amount and to which organisations to be considered at a future meeting. The RFO is to prepare a revised budget, giving the options for implementing this decision.

PB

### 10/11/102 Reports from representatives

*Devizes Area Board:* No report from Mr Dyer. Mr Page reported on his attendance at the recent Parish Forum meeting, accompanied by the Clerk. Parish representatives at Area Board meetings are to be recognised as such, and given the opportunity to represent the views of their Councils.

*Primary school:* Mrs Evans reported a delay to next week for the Travel Plan review. A report will come to the next Council meeting. The School Open Day is on 11 November.

EE

*Dauntsey's School:* The Chairman read out a prepared statement from Maj. Matters, attached.

*Village Hall:* No report made, pending a meeting of its Committee next week.

*Youth Club:* No report made.

*Neighbourhood Watch:* Mrs Collins reported the merger of the two neighbourhood beat areas Devizes Rural North and South, under one Beat Manager, which continues to be PC Gemma Rutter. Members discussed the continued absence of contact with the policing team.

*Emergency Planning:* No report made, Mr Jones advising that his review of emergency contacts is in hand.

*Twinning Association:* Mr Page reported the recent successful visit of French visitors.

*Junior Playground:* Mrs Evans reported no outstanding issues. Members asked that the Clerk send a letter of thanks to Mr Hale for his work.

TJ

PB

### **10/11/103 Twinning Association – proposed street signs**

Mr Page, on behalf of the Twinning Association, sought the Council's approval for the installation, and Wiltshire Council designs shown to the meeting, of a set of village name signs for both West Lavington and Littleton Panell, indicating their twinning with St Pierre d'Autil.

Members **agreed** in principle that the signs may be erected, and their positions, in replacement for those currently in situ, subject to the Association establishing the cost to the Parish Council. Members also **agreed** the design of the flags to be both the Union flag and the French flag.

MP

### **10/11/104 Planning matters**

The Clerk reported that an invitation had been received for Members and the Clerk to attend a training session on planning matters, to be provided by Wiltshire Council on 23 November. Mr Wadman and Mrs Ford have made themselves available, the Clerk to respond.

PB

The Chairman reported recent correspondence between Wiltshire Council and developers making proposals for the Stage Post site. The Clerk advised that it may be possible for a Section 106 planning gain agreement to be reached.

The Clerk reported receipt of a Public Open Space Study from Wiltshire Council, requiring completion by the end of November. The Clerk will respond.

PB

The Clerk reported two decisions had been notified by Wiltshire Council:  
E/10/1199/FUL 1A, Lavington Lane, Littleton Panell (loft conversion and side extensions), approved with conditions;  
E/10/1058/FUL 50 High Street, Littleton Panell, (annexe), refused.

One Planning Application had been received. Members had **no comment** on:  
E/10/1354/TCA 137 High Street, Littleton Panell (tree works).

**10/11/105 Disbursements**

The following were approved for payment:

F Coles (grass and bins)	210.00
Clerk (Stationery, travel and webspace fee)	70.45
G Sheppard Ltd (repairs to playground equipment)	112.21

**10/11/106 Correspondence and circulars received**

That not dealt with at the meeting was placed on circulation for observations.  
The Clerk is to decline the Devizes Carnival request.

PB

**10/11/107 Date of next meeting**

The next meeting will be 2 December 2010 at 7.30pm, in the Giles Room,  
Village Hall.

**10/11/108 Items of Maintenance**

The Clerk reported that the tenders for the grounds maintenance contract  
had now closed. A confidential report would be prepared for both Market  
Lavington Parish Council and this Council for the December meetings.

PB

It was reported that quantities of mud were being deposited in the vicinity  
of the Village Hall entrance, after football club practice sessions. This was to  
be a matter for the Village Hall to manage.

Speeding along Russell Mill Lane was reported to be a problem. The Clerk  
was asked to write to Wiltshire Council requesting the installation of road  
cushions/speed humps.

PB

**10/11/109 Key Messages**

After discussion, members agreed that speeding was a key message for public  
communication.

The meeting was closed at 9.10pm

Signed ..... (Chairman) 2 December 2010